



Cape Cod Lighthouse Charter School
195 Route 137, E.Harwich, MA 02645
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Cape Cod Lighthouse Charter School Annual Meeting of the Board of Trustees

Date & Time: **Monday, May 15, 2023 at 6 p.m.**

*Meeting also available on zoom -
<https://us02web.zoom.us/j/3364539980>*

Meeting ID: 336 453 9980

Location: **Cape Cod Lighthouse Charter School,
195 Route 137, East Harwich, MA 02645**

Minutes

I. Call to Order

Jim McAuliffe called the meeting to order at 6:07 pm

Present: Catherine O’Leary, Seth Rolbein, Beth Woelflein, Jim Foley, Challis Crema,
Jim McAuliffe, Kathryn Wilkinson, Pat Johnson, Laura Gill

Absent: John Scichilone, Rachel Lake, Tracy Murphy, Andy Murphy

II. Declaration of a Quorum

III. Public Forum - Josh Stewart is the longest standing employee of CCLCS and current 6th grade XP teacher. He is excited to see where our school goes in the next 25 years. He feels that Catherine is the perfect leader of our school. Beth has also made a seamless transition. The one thing that is holding us back right now is the lack of counseling services for students. He has been on the Nauset Board for about 20 years, and he brought up what Nauset has done the most is to increase the number of counselors in the schools. At CCLCS, our day-to-day needs for kids are taking up so much of Catherine and Beth’s time. We need to help the kids, teachers, and admin. We need to beef up our Tier 2

behavioral supports here at the school. Jim McAuliffe suggested that we create a complete proposal with a space and budget analysis. Catherine will send this along.

IV. Approval of Minutes for April 24, 2023 - Pat Foley moved to approve the minutes as presented. Seconded. Unanimously approved.

V. Directors Report

1. Calendar events: Senator Cyr visited, C-Camps is happening this week, End of May marks the end of MCAS, Teacher Appreciation was an excellent week, June 2nd is the 6th grade Step up Day, The first week of June will be the 8th graders' Washington DC trip. ON 6/12 the school will have the Pass on the Light/Block Dance. Graduation will be held on 6/14 at Cape Cod Tech.
2. Roof - Obtaining quotes for roof replacement. Landing 190k, but we need to take it to public bid. Katie Prchlik has been in touch with our attorney who is looking into the public bid process. We would like to classify it as a “emergency state” to expedite.
3. Board Committees: Development, Alum Relations, Recruitment and Retention, Facilities
 -Catherine mentioned that there are several board members whose term is coming to a close. Kathryn Wilkinson will be leaving us in June and the staff will be voting on a new staff member to replace her.

VI. Chair Report - none

VII. Staff Report

Grade	Staff	Activity	How it Relates to Our Mission
ART	Deborah Greenwood	The student members of CCLCS' National Junior Art Honor Society have completed a collaborative mural for the Art Project Hope program sponsored by Child and Family Services of Cape Cod. Students spent several sessions after school working together to	social/emotional learning, creative opportunities, community building, local partners/resources

		<p>complete this canvas mural which will be installed in the "Hallway of Hope" in Hyannis .</p> <p>ART PROJECT HOPE IS A PROGRAM THAT CONSISTS OF HIGH SCHOOL ART STUDENTS THROUGHOUT CAPE COD WHO ADOPT A BLANK CANVAS AND CREATE THEIR COLLECTIVE VISION OF HOPE. CHILD & FAMILY SERVICES WILL DISPLAY THEIR WORK AND IN DOING SO WILL MAINTAIN "THE HALLWAY OF HOPE" WHICH SETS THE TONE FOR MENTAL HEALTH SUPPORT. CCLCS is the only middle school on the Cape that participated this year!</p> <p>A Reception will be held on May 19th from 3-5 at the Hyannis office. The students, their families, and any other school personnel or community members who might be interested are invited to attend. It will be very helpful for individuals to RSVP if they plan to attend so please contact JEANNE BISSONNETTE , Vice President of Behavioral Health and Outreach Services Child & Family Services at 774 487-3085 OR jbissonnette@cfservices.org for more information.</p>	
8th	Sandra Hemeon-McMahon	<p>Our Global Simulation Project "trip" to Spain is coming to an end! Students have engaged in real-life activities on their computers, such as going clothes shopping, watching a Flamenco show, walking around the streets of Madrid and also going on daytrips outside of the capital.....Now students have to decide what part of Spain they would like to "live in" next, by researching the rest of the country. All in all, it has been a beneficial cultural and</p>	<p>academic challenges, project-rich lessons, creative opportunities, global experiences</p>

		linguistic opportunity for them, as they look forward to applying the skills and knowledge learned through this months-long project later on in their lives!	
6	Annie Haven	Mrs. Haven is delighted to share that through the generous donations through the Donors Choose program, the portion of her project that is available to be funded through the program has been realized. Mrs. Haven's team project is an interdisciplinary STEAM project called Microplastic Research Project. The teachers involved also include Mr. Bates, Mr. Stewart, and Ms. Greenwood. They will be following the micro plastic collection process developed by the EPA and 5 Gyres to sample local beaches for microplastics, record and report the data through an internationally used marine debris tracker app, then turn the plastic into art in the style of local Cape artist Robert Rindler. The goal is for students to conduct a citizen science research project that allows them to participate in an environmentally impactful project and see for themselves the variety of plastics that accumulate in the sand of the bay, sound, and ocean sides of the Cape. The team is grateful to the donors, many of whom are CCLCS families who donated during Teacher Appreciation Week. Three other grants have also been written to fund the rest of the project since not all supplies are available through Donors Choose.	project-rich lessons, community building, local partners/resources
Art	Deb Greenwood	I participated in Harwich's Open Studio Event ,which took place at the 204 on Saturday May 6 . This event was part of the Creative Community Celebration in Harwich during Art Week.	creative opportunities, community building, local partners/resources

VIII. Finance Committee

- A. Review proposed budget- there was some category shifting of funds to cover any unanticipated costs. Bottom line is that we have sufficient funds to finish out the school year. Katie reviewed our projected budget.
- IX. Topics not reasonably anticipated by the chair - Seth, who is on the Zoom, mentioned that it is difficult to hear the meeting on Zoom. Catherine mentioned that we did get a Bluetooth speaker that will be available and ready to use and pilot during our next June meeting.
- X. Next meeting June 26, 2023
- XI. Vote to adjourn regular meeting - Motion to adjourn. Seconded.
Unanimously voted to adjourn at 6:58pm.

Notification Date: May 10, 2023