



Cape Cod Lighthouse Charter School
195 Route 137, E. Harwich, MA 02645
phone: 774-408-7994

PLEASE POST

Pursuant to Open Meeting regulations, this is notification of the

Cape Cod Lighthouse Charter School
Annual Meeting of the Board of Trustees

Date & Time: **Monday, August 21, 2023 at 6 p.m.**

Meeting also available on zoom -
<https://us02web.zoom.us/j/3364539980>

Meeting ID: 336 453 9980

Location: **Cape Cod Lighthouse Charter School,**
195 Route 137, East Harwich, MA 02645

Agenda

I. Call to Order -

Andy Murphy called the meeting to order at 6:05 pm

Present: Catherine O’Leary, Seth Rolbein, Beth Woelflein, John Scichilone, Andy Murphy, Rachel Lake, Josh Stewart

Absent: Challis Crema, Jim McAuliffe, Michael McMilan

II. Declaration of a Quorum - We have a quorum. There are 7 of us.

III. Public Forum - No members of the public.

IV. Approval of Minutes for June 26, 2023 - The minutes were approved as presented. Seconded. Unanimously approved.

V. Directors Report

- A. Personnel Updates - Many new hires and shifts in personnel. Fully staffed.
- B. Building Updates - Governor signed the budget. Sarah Peake's earmarked funds will be sent to us. Roof replacement is subject to prevailing wages which doubles the cost for us.

Deep Clean, Painting (touch up), Tree work
- C. School Calendar - BOY Meetings (Aug 28-30), First Day of School (Aug. 31),
Open Houses (Week of 9/18)
- D. Enrollment - Full. Healthy waitlist at all grade levels.
- E. Union Negotiations Held.
- F. DESE Reports - Annual Report filed. SSDR,SCS, EPIMS, SIF, Annual Audit
- G. Executive Director Goals:
 - a. Annual Report - increase to 7 met articulated goals / accountability plan
 - b. Roof - prioritize this process - formalize this goal
 - c. Retreat for our staff - next 3 - 5 years are a transitional time for our school
- H. Board Meetings - 3rd Monday of each month (except where noted)

VI. Chair Report - No chair report tonight.

VII. Finance Committee - Mike could not make it this evening. Catherine shared our budget. Insurance payment - whole policy paid, with the exception of workman's comp. August actuals will have a bigger number next to the cost for the computers. Front-load purchase for the year for chromebooks. Pulled entitlement money at the end of the fiscal year. Keeping an eye on Q2 and what districts are paying per pupil and how that affects us.

VIII. Topics not reasonably anticipated by the chair - None noted.

IX. Next meeting September 18, 2023

X. Vote to adjourn regular meeting - Motion to adjourn. Seconded. Unanimously voted to adjourn at 6:48pm.

Notification Date: August 17, 2023